

## **POLICY ON COMMUNICATION**

### **1.1 Purpose of Policy**

This document outlines the ECCE's commitment to appropriate and effective communication to stakeholders both internally and externally.

### **1.2 Scope of Policy**

Communicating to stakeholders should be underpinned by the principles of respect for difference and cultural diversity, transparency, equity and fairness with all stakeholders.

### **1.3 Responsibilities for communication**

All external communication shall be the responsibility of the President of the ECCE, personally or as approved or delegated to the Executive Secretary.

Executive members are responsible for communication as representative of the ECCE within given portfolios.

### **1.4 Principles of communication**

The ECCE strives to communicate in a friendly and courteous manner, in the spirit of assisting where possible.

In all communication, external, internal or within meetings, the following will be adhered to:

- Constructive criticism is welcomed with the aim of fostering improvement
- Each member is responsible for fostering an understanding of others differences, and work toward allowing differences to contribute to a better organization
- Inappropriate remarks (based on, but not exclusive of, race, gender, religion, ethnicity, disability) will not be tolerated